

# Carbon Reduction Plan

Supplier name: Levett Consultancy Limited

Publication date: January 2026

## Commitment to achieving net zero

Levett Consultancy Limited is committed to achieving net zero emissions by 2050.

### Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023/24 (1 April – 31 March)		
Additional details relating to the baseline emissions calculations:		
We have re-baselined to 2023/24 from 2019/20 as 2023/24 represented the first year of inclusion of Scope 3 Categories 1, 2, and 4. 2023/24 has been re-calculated to incorporate methodological changes and extrapolated to account for the acquisition of Plum Innovations Ltd (acquired February 2025).		
Baseline year emissions:		
Emissions		Total (tCO <sub>2</sub> e)
Scope 1		2.09
Scope 2		0.68
Scope 3 (included categories below)		148.87
Included Scope 3 categories	1. Purchased goods & services	123.65
	2. Capital goods	13.24
	3. Fuel- and energy-related activities	0.80
	4. Upstream transportation & distribution	0.16
	5. Waste generated in operations	0.09
	6. Business travel	0.10
	7. Employee commuting	10.82
	9. Downstream transportation & distribution	0.00 <sup>1</sup>
Total emissions		151.65

<sup>1</sup> No downstream transportation and distribution from Levett Consultancy occurs.

# Current emissions reporting

Reporting year: 2024/25 (1 April – 31 March)

## Additional details relating to the reporting year emissions calculations:

Emissions have been extrapolated to account for the acquisition of Plum Innovations Ltd (acquired February 2025).

## Reporting year emissions:

Emissions		Total (tCO <sub>2</sub> e)
Scope 1		0.11
Scope 2		1.30
Scope 3		150.44
Included Scope 3 categories	1. Purchased goods & services	133.14
	2. Capital goods	0.00 <sup>2</sup>
	3. Fuel- and energy-related activities	0.45
	4. Upstream transportation & distribution	0.24
	5. Waste generated in operations	0.003
	6. Business travel	0.08
	7. Employee commuting	16.54
	9. Downstream transportation & distribution	0.00 <sup>3</sup>
Total emissions		151.85

<sup>2</sup> No capital goods were purchased in 24-25.

<sup>3</sup> No downstream transportation and distribution from Levett Consultancy occurs.

## **Emissions reduction targets**

The organisation is committed to achieving Net Zero emissions by 2050 at the latest. We will keep this date under review, bringing it forward if possible as our carbon reduction plans develop.

## **Carbon reduction projects**

### **Completed carbon reduction initiatives**

The following environmental management measures and projects have been completed or implemented and will be in effect when performing the contract.

- The organisation achieved Green Small Business Certification in December 2024, having developed an environmental policy and comprehensive action plan addressing all of the significant environmental impacts of the business.
- We operate a hybrid working model, which reduces emissions from staff commuting.
- We facilitate access to low carbon vehicles for our staff.
- Reduction in office energy usage by ensuring all equipment used is energy star rated meeting Government latest carbon reduction standards.
- Ensuring carbon reduction is central to all of our solutions by delivering and supporting cloud services.
  - This includes transitioning customers from energy inefficient on premises technology to efficient cloud-based technology.
- Reducing the need for traditional on-site IT support with efficient off-site remote support services which will lower carbon emissions caused by travel, where tasks will be undertaken remotely and resolved more efficiently saving time, money and help reduce carbon for a greener planet.
- Reduction in business meeting travel by using video conferencing as a primary means of communication with customers where appropriate.
  - Where travel is still required, we will only use energy efficient public transport or electric vehicles.
- Secure internal and client WEEE/Recycling under ISO 14001 best practices.
  - Levett Consultancy partners with TES for the ethical reuse or disposal of internal IT equipment.
- Implemented a 'use of transport' policy to ensure that emissions from business travel are consistently low.
- We ensure environmentally responsible purchasing for all goods and services.
- Provided our staff with information on environmentally responsible behaviour whilst working remotely and to facilitate good practice.
- Engaging with customers on energy-efficient and sustainable operational practices for IT.

### **Future carbon reduction initiatives**

In the future we hope to implement further measures such as:

- Facilitate access to low carbon vehicles for our staff through a salary sacrifice scheme for EVs.

- Adopt a policy on responsible and green AI use to minimise associated environmental impacts.

## **Declaration and sign off**

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate government emission conversion factors for greenhouse gas company reporting.<sup>5</sup>

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.<sup>6</sup>

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

## **Signed on behalf of the supplier:**

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*P Levett*

Managing Director

Date: 22/01/26

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<sup>4</sup> <https://ghgprotocol.org/corporate-standard>

<sup>5</sup> [www.gov.uk/government/collections/government-conversion-factors-for-company-reporting](http://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)

<sup>6</sup> <https://ghgprotocol.org/standards/scope-3-standard>